

Do you require replacement recognition signs? Yes_____ No_____

Number of interchange adopted? _____

Number of volunteers performing cleanup? _____

Amount of time spent on cleanup? _____

ADOPT-A-HIGHWAY LITTER CLEAN-UP PERMIT (INTERCHANGE PROJECT)

THE _____ (GROUP NAME) IS HEREBY PERMITTED TO CLEAN UP LITTER AT EXIT _____ SUBJECT TO THE CONDITIONS SET OUT IN THEIR APPROVED APPLICATION AND THE CONDITIONS INCLUDED WITH THIS PERMIT. THE GROUP REPRESENTATIVE MUST HAVE ALL VOLUNTEERS SIGN THE "ACKNOWLEDGMENT FORM A" ATTACHED TO THIS PERMIT BEFORE ANY LITTER CLEAN-UP IS PERFORMED. THE GROUP REPRESENTATIVE _____ ADVISES THAT THEY WILL BE COLLECTING LITTER AT EXIT _____ IN _____ (LOCATION) ON _____, 20_____.

ITEMS SUPPLIED BY TRANSPORTATION AND INFRASTRUCTURE RENEWAL

Items	# Supplied	# Returned
Safety Vests	_____	_____
Garbage Bags	_____	_____
Flagging Tape	_____	_____

Litter collected by the Group will be taken to: _____

APPLICANT SIGNATURE DATE

TIR BASE REPRESENTATIVE SIGNATURE

TIR BASE PHONE NUMBER

Note: All serious incidents are to be reported to the TIR base representative as soon as possible.

COLLECTION SUMMARY

TOTAL NUMBER OF BAGS OF LITTER COLLECTED _____

TOTAL NUMBER OF BAGS OF RECYCLABLES COLLECTED _____

ANIMAL CARCASSES (PLEASE FLAG) YES _____ NO _____

HAZARDOUS SUBSTANCES/CONTAINERS (PLEASE FLAG) YES _____ NO _____

OTHER FINDS: _____

ATTENTION ADOPT-A-HIGHWAY VOLUNTEER GROUPS:

1. TO MAKE ARRANGEMENTS FOR YOUR CLEANUP, COMPLETE THE APPLICANT'S SECTION AND EMAIL TO YOUR LOCAL DEPARTMENT OF TIR DEPOT OR OFFICE.
2. A COPY OF THIS PERMIT IS TO BE KEPT ON SITE DURING EACH LITTER CLEAN-UP.
3. THE GROUP WILL ADVISE THE LOCAL RCMP OF THE CLEAN-UP DATE.
4. ALL GROUPS WILL REVIEW AND COMPLY WITH THE CONDITIONS (ATTACHED) BEFORE EACH CLEANUP.
5. AFTER THE CLEANUP, COMPLETE THE COLLECTION SUMMARY ABOVE AND SEND A COPY OF THIS PERMIT TO THE ADOPT-A-HIGHWAY OFFICE. EMAIL: info@nsadoptahighway.ca
MAIL: Adopt-A-Highway Program, D-28 Esplanade Street, Truro, Nova Scotia B2N 2K3

PLEASE NOTE: THE ADOPT-A-HIGHWAY APPLICATION FORM AVAILABLE FROM THE ADOPT-A-HIGHWAY OFFICE MUST BE SIGNED BY THE AREA MANAGER BEFORE THIS PERMIT IS ISSUED

ADOPT-A-HIGHWAY CONDITIONS INTERCHANGE PROJECT

The following conditions are applicable only for Adopt-A-Highway Groups that wish to participate in this pilot project and are to be agreed upon by the applicant before a clean-up takes place.

1. Save and hold harmless the Department of Transportation & Infrastructure Renewal (TIR) against any and all claims for personal injury and/or property damage of whatsoever nature, both during and after the execution of the work covered by their approved application wherein, in the opinion of the Department, any such claim arises from the execution of the Work.
2. A Department representative will be on hand to monitor the litter pickup to ensure the guidelines/conditions are being adhered. The representative will be assisted by **two volunteers only** from the volunteer group organization for the litter pickup in the quadrants only of the interchange and at other locations where it may be considered a hazard. The department representative **will not** assist in litter pickup in the perimeter of the interchange.
3. Ensure that the group representative or some other responsible authority is present at all times during the litter clean-up operation to ensure compliance with the conditions. **All participants must be 16 years of age or older. Every six participants aged 16-18 require one adult supervisor (19 years or older).** The Department reserves the right to limit the number of volunteers on an adopted section of highway Right-of-Way.
4. All the sponsoring group members who will perform a litter clean-up through 100 Series Highway Interchange Pilot Project must sign the “**Acknowledgment Form A**” attached to this Litter Clean-Up Permit to ensure their understanding of the requirements which would govern approval of their application. **The group representative must ensure that the “Acknowledgment Form A”, attached to this Litter Clean-up Permit is signed by the volunteers on or before the day of the clean-up and before the clean-up begins.**
5. Ensure provisions for transportation, supervision, safety equipment and medical/first aid.
6. An individual trained in First Aid and equipped with a #2 First Aid Kit must be at the cleanup site. Each individual involved in the litter clean-up must wear a safety vest and any additional appropriate safety apparel provided and approved by the Department of Transportation and Infrastructure Renewal. In addition, volunteers are **encouraged** to wear CSA approved safety boots, hard hats, gloves and long sleeve shirts. The group and individuals are to obey and abide by all pertinent safety laws and regulations.
7. Parking is not permitted on the 100 series highway and/or on ramps.
8. Make arrangements for off-road parking or the use of a shuttle for travel to the work site.
9. Park all vehicles as far away as possible on one side of the secondary roadway (**minimum of 60 m from the ramps**) only and away from the traveled portion of the highway ensuring no individuals remain in a parked vehicle during the clean-up. Access to the clean-up area will not be permitted from the 100 series roadway and/or from the ramps.
10. Groups are to begin their clean-up at the start of the deceleration lane taper and terminate at the end of the acceleration lane taper in both directions. The area **will be** marked by TIR representative before the clean-up proceeds.

11. Two volunteers from the group organization will assist the Department representative to pick litter between the ramps and the 100 series highway (quadrants). The volunteers are not permitted to pick up litter in the gore area (section of highway where the exit/entrance ramps meet the main roadway) and are also required to keep a minimum distance of 5m from the columns and the back slope (concrete) protection on the bridge. In the quadrants the volunteers are required to stay behind the ditch line and exercise extra precaution when picking up litter in these sections.. It is recommended that the group representative meet with department staff to ensure that the area of litter pickup in the quadrant is identified.
12. The group and individuals will collect litter from the Right of Way sections of adopted highway, and **not** pick-up litter on the road surface, paved or gravel shoulders, medians, bridges, on overpasses, or around other structures between the ramps and the 100 series highway or at locations that could pose a danger to the individual and/or the motorist.
13. All volunteers must confine their activities to the ditch or behind the ditch line except to deposit full litter bags at a location approved by the group representative and the Department staff for later pick-up.
14. Confine litter clean-up to the section registered to the sponsoring group.
15. Place filled garbage bags at designated sites as approved by the Department.
16. Volunteers must not have in their possession, or consume illegal drugs or alcoholic beverages immediately before or during clean-up activities.
17. Ensure that no pets are present during the clean-up.
18. Do not use walkman or similar devices which may impede hearing.
19. Do **not** wear clothing that might divert the attention of motorists during the clean-up. Wear clothing that **will not** impair vision or movement during the clean-up.
20. If items of value are found, surrender them to your group representative, who in turn will surrender them to the nearest police station.
21. Any recyclable material such as cans or bottles can be collected and taken away by the group to raise funds.
22. All objects should receive appropriate care when handled. Proper consideration should be given to the type of material that various ages of volunteers pick-up and place in litter bags. Any suspicious or unfamiliar objects should be flagged and left alone. Examples of material to be flagged are car batteries, medical waste, paint, etc. Report any animal carcasses and hazardous substances or containers found and flagged.
22. Suspend litter clean-up when weather conditions become inclement (i.e. fog, rain, drizzle, high winds, storms). Work only during daylight hours (1 hour after sunrise and 1 hour before sunset).
23. Contact the TIR base representative after completion of each litter clean-up to arrange for return of safety vests, unused garbage bags, flagging material and report any animal carcasses and hazardous substances or containers found and flagged. Failure to do this will result in the group or individual being charged for the replacement costs of these items. In addition, volunteers are **encouraged** to wear CSA approved safety boots, hard hats, long sleeved shirts and gloves.
24. When the sponsoring group fulfills the necessary requirements, Adopt-A-Highway signs will be posted on secondary roadways **only** and located outside the control of access boundary (60m beyond the end of the ramp). If the roadway is not a controlled access roadway, the location of the sign will be approved by the Area Manager.

