



Nova Scotia Adopt-A-Highway Program Association

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Conducting a Clean-up on HRM Maintained Roadways

1. Choose a date that works best for your group.
2. Contact the Halifax Regional Municipality (HRM) by calling 311 to request a pick-up of the bagged waste from your clean-up event. Please be prepared to give the date, time your clean-up will end, estimated number of bags and the estimated number of volunteers. Please record the service request number given to you by the agent.

Please Note: If your clean-up is taking place in an area not serviced by HRM, you will be referred to your local TIR depot.

3. A representative from HRM will contact you to confirm your event details and give you information on how and where to pick up your supplies (bags, nitrile gloves, vests, sticks, flagging tape).
4. When you pick-up your supplies you will be asked to fill out a **ROADSIDE LITTER CLEAN-UP INFORMATION** form to record the supplies you are borrowing.

Please Note: This replaces the former process of filling out a permit.

5. On the day of the cleanup please ensure that the Important Information for Roadside/Highway Clean-Ups on the next page is reviewed with all participants.
6. Complete the clean-up, be safe, and have fun. If you find any unusual or hazardous materials during your clean-up, flag them with the tap provided and notify HRM by calling 311. Please have your service request number ready when calling 311.
7. When you return your supplies to HRM you will be asked to complete the COLLECTION SUMMARY information at the bottom of the Roadside Litter Clean-Up Information form. This information will be forwarded to Adopt-A-Highway, however you can request a copy of the sheet to submit the information yourself.
8. Enjoy the satisfaction of a job well done!



Important Information for Roadside/Highway Clean-ups

- Participants for roadside or highway clean-ups must be 12 years of age or older. Youth must be supervised.
- A trained individual with a First Aid Kit #2 is to be at the litter clean-up site. Each member of the group must wear a safety vest.
 - Volunteers are also encouraged to wear CSA Approved safety boots, CSA approved hard hats, work gloves, long pants and long-sleeved shirts.
- Clean-ups are to proceed along one side of the adopted highway section at a time and remain within the limits of this section. All vehicles are to park on side roads or in parking areas behind the ditch line.
- All volunteers must stay in or behind the ditch line except to deposit full litter bags on the shoulder of the road for later pick-up.
- The group is responsible for picking up the litter bags and leaving them at the pre-determined site for municipal staff to collect. If this location changes, please notify 311 as soon as possible.
- All objects should receive appropriate care when handled. Proper consideration should be given to the types of material that various ages of volunteers should pick up and place in the litter bags.
- Any suspicious or unfamiliar objects should be flagged with flagging tape and left alone. This includes medical waste, hazardous substances or animal carcasses not suitable for removal by the members of the group.
 - 311 should be called to be made aware of any unusual items that may require special handling.
- All safety vests, unused litter bags and flagging materials must be returned on the next working day after the litter clean-up.
- Any recyclable materials such as cans and bottles can be collected and taken away by the group as a fundraiser.

The logo for Halifax, featuring the word "HALIFAX" in a bold, blue, sans-serif font. The letters are stylized with a slight shadow or gradient effect, giving it a three-dimensional appearance.