



**Application to be completed and forwarded to:**  
**Adopt-A-Highway Office**  
**Suite 207 90 Research Drive,**  
**Bible Hill, Nova Scotia B6L 2R2**

**ADOPT-A-HIGHWAY APPLICATION  
 (INTERCHANGE PILOT PROJECT)**

<b>Group Name (to be placed on signs)</b>		
<b>Highway Number</b>		
<b>Interchange/Exit Number</b>		
<b>Contact Person/Applicant</b>		
<b>Mailing Address</b>		
<b>Telephone</b>	<b>Home:</b>	<b>Work:</b>
<b>Email</b>		

**AGREEMENT:**

Groups that wish to participate in the Adopt-A-Highway program must complete, sign and submit an **APPLICATION** to the Adopt-A-Highway office. Certain interchanges with safety hazards may be designated as non-adoptable at the discretion of the Department.

**The following conditions are applicable only for Adopt-A-Highway Groups that wish to participate in this pilot project and are to be agreed upon by the applicant before the application is approved:**

**General Conditions:**

1. Save and hold harmless the Department of Transportation & Infrastructure Renewal (TIR) against any and all claims for personal injury and/or property damage of whatsoever nature, both during and after the execution of the work covered by this **application** wherein, in the opinion of the Department, any such claim arises from the execution of the work.
2. All the sponsoring group members who will perform a litter clean-up through the 100 Series Highway Interchange Pilot Project must sign the “**Acknowledgement Form A**” attached to the Litter Clean-Up Permit to ensure their understanding of the requirements which would govern approval of this application. The Group representative is responsible for obtaining a Litter Clean-up Permit for the interchange pilot project from the Department of Transportation Office in their clean-up area before litter is picked up. The group representative must ensure that the “**Acknowledgement Form A**”, attached to the Litter Clean-up Permit is signed by the volunteers on or before the day of the clean-up.

3. Ensure that the group representative or some other responsible authority is present at all times during the litter clean-up operation to ensure compliance with conditions. **All participants must be 16 years of age or older. Every six participants aged 16-18 require one adult supervisor (19 years or older).** The Department reserves the right to limit the number of volunteers on an adopted section of highway Right-of-Way.
4. Arrange to carry out a litter clean-up at least twice per year. Once this application is approved by TIR, it will be valid for three years. The Department in partnership with the Adopt-A-Highway Committee will develop criteria to evaluate the Pilot project after three years.
5. An individual trained in First Aid and equipped with a #2 First Aid Kit must be at the clean-up site. Each individual involved in the litter clean-up must wear a safety vest and any additional appropriate safety apparel provided and approved by the Department of Transportation and Infrastructure Renewal. The group and individuals are to obey and abide by all pertinent safety laws and regulations.
6. Contact the TIR base representative after completion of each litter clean-up to arrange for return of safety vests, unused garbage bags, flagging material and report any animal carcasses and hazardous substances or containers found and flagged. Failure to do this will result in the group or individual being charged for the replacement costs of these items. In addition, volunteers are **encouraged** to wear CSA approved safety boots, hard hats, long sleeved shirts and gloves.
7. Department's preference for this Pilot Project will be a diamond configuration interchange. The section of 100 series roadway for which approval will be given will be at the start of the deceleration lane taper and terminate at the end of the acceleration lane taper in both directions. The area **will be** marked by TIR representative before the clean-up proceeds.
8. When the sponsoring group fulfills the necessary requirements, Adopt-A-Highway signs may be posted on secondary roadways **only** and will be located outside the control of access boundary (60m beyond the end of the ramp). If the roadway is not a controlled access roadway, the location of the signs will be approved by the Area Manager.

#### **Conditions for the adoption of 100 Series Highway Interchange (Pilot Project):**

1. Give the **TIR** Area office 48 hours notice prior to beginning a litter pick-up. Call the TIR base representative \_\_\_\_\_ at \_\_\_\_\_ prior to the date of the litter clean-up to request a permit. The sponsoring group must make arrangements to pick up the permit and sufficient numbers of safety vests, garbage bags, and flagging materials from the maintenance base which services the adopted highway section.
2. Ensure that the authorized group representative meets with the Department's representative prior to the date of litter pickup to discuss and review the safety and/or other pertinent information and requirements. The permit is to be in order and signed by the authorized representative.
3. Parking is not permitted on the 100 series highway and/or on ramps.
4. Make arrangements for off-road parking or the use of a shuttle for travel to the work site.
5. Park all vehicles as far away as possible on one side of the secondary roadway only and away from the traveled portion of the highway ensuring no individuals remain in a parked vehicle during the clean-up. Access to the clean-up area will not be permitted from the 100 series roadway and/or from the ramps.
6. Confine litter clean-up to the section registered to the sponsoring group.

7. Suspend litter clean-up when weather conditions become inclement (i.e. fog, rain, drizzle, high winds, storms). Work only during daylight hours (1 hour after sunrise and 1 hour before sunset).
8. Ensure provisions for transportation, supervision, safety equipment and medical/first aid service.
9. The group will not pick-up litter in areas between the ramps and the 100 series highway. The group representative will advise the Department staff upon completion of the cleanup if there is litter between the ramp and the highway and it will be the responsibility of the Department staff to pick up litter at this location.
10. The group and individuals will collect litter from the Right of Way sections of adopted highway, and **not** clean-up litter on the road surface, paved or gravel shoulders, medians, bridges, on overpasses, or around other structures, between the ramps and the 100 series highway, or at locations that could pose a danger to the individual and/or the motorist.
11. Place filled garbage bags at designated sites as approved by the Department.

**Conditions for Volunteers involved in Litter clean-up:**

1. All volunteers must confine their activities to the ditch or behind the ditch line except to deposit full litter bags at a location approved by the group representative and the Department staff for later pick-up.
2. Volunteers must not have in their possession, or consume illegal drugs or alcoholic beverages immediately before or during clean-up activities.
3. Ensure that no pets are present during the clean-up.
4. Do not use walkman or similar devices which may impede hearing.
5. Do **not** wear clothing that might divert the attention of motorists during the clean-up. Wear clothing that **will not** impair vision or movement during the clean-up.
6. If items of value are found, surrender them to your group representative, who in turn will surrender them to the nearest police station.
7. Any recyclable material such as cans or bottles can be collected and taken away by the group to raise funds.
8. All objects should receive appropriate care when handled. Proper consideration should be given to the type of material that various ages of volunteers pick-up and place in litter bags. Any suspicious or unfamiliar objects should be flagged and left alone. Examples of material to be flagged are car batteries, medical wastes, paint, etc.

**Department of Transportation and Infrastructure Renewal Responsibilities:**

1. Approve/reject the specific section of highway for adoption upon review.
2. Provide equipment to carry out the litter clean-up as specified in the agreement.
3. Remove and dispose garbage bags.
4. Remove litter identified by the group that may be hazardous and/or difficult to move.
5. Monitor the program annually to determine its effectiveness and continuance.
6. Approve the name, titles, or words placed on the Adopt-A-Highway signs as well as locations where the signs are to be erected.
7. Provide Adopt-A-Highway signs which are to be posted on secondary roadways and outside the control of access boundary (60 m beyond the end of the ramp). If the roadway is not a controlled access roadway the location will be approved by the Area Manager.
8. Responsible for litter clean-up between the ramps and the 100 series highways.

Adopt-A-Highway Application # \_\_\_\_\_ (office use only).

Dated at \_\_\_\_\_ (place) , Nova Scotia. This \_\_\_\_\_ day of  
\_\_\_\_\_ (month), 20 \_\_\_\_ .

I hereby agree to the above conditions.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Approved by Area Manager,  
N.S. Department of Transportation  
and Infrastructure Renewal.

\_\_\_\_\_  
Applicant - Print Name

This application may be canceled at any time.